

# **The Code of Students of the International European University**

*Approved by the decision of the  
Student Conferences of IEU  
(Protocol №1 of October 25, 2021)*

The Code of Honor of the International European University is developed taking into account the experience and samples of the best universities in the world. The text of the Code was formed on the basis of proposals of the university community, student self-government bodies and was approved by the Students Conferences of the University on 25 of October, 2021.

## **1. GENERAL PROVISIONS**

1.1. The Code of Students of the IEU (further - the Code) establishes the general principles and rules of ethical conduct of persons studying at the university, which they should be guided in their activities.

1.2. The University creates an environment that promotes learning, the pursuit of truth, knowledge sharing, innovation, intellectual development of higher education (further - applicants), maintaining a special university culture of relationships. Each member of the university community, in compliance with the provisions of this Code, makes an invaluable contribution to the development of the entire university, strengthening its image and business reputation.

1.3. The Code is a list of guidelines and values that community members need to follow both inside and outside the university.

*1.4. The general moral principles that should guide the members of the university community are:*

1.4.1. The principle of justice. In the relationship between members of the university community, it is important to be impartial to each other, correct and objective assessment of the results of educational and research activities.

1.4.2. The principle of honesty and decency. In educational activities, research, practical work, etc., the representatives of the university community are obliged to be open, to be honest and in no case to make false statements.

1.4.3. The principle of legality. Members of the university community in their activities must strictly adhere to the provisions of the law, as well as encourage others to do so.

1.4.4. The principle of mutual trust. An atmosphere of trust encourages the free exchange of ideas and information in the university environment, promotes cooperation and the free production of new ideas.

1.4.5. The principle of responsibility. Applicants must take responsibility for the results of their activities, fulfill their obligations. To be responsible means to complete tasks and deeds, to resist shameful actions, the negative influence of others and to be an example for others.

1.4.6. The principle of competence and professionalism. Applicants are required to maintain the highest level of competence in education. The imperative is for them to constantly raise their educational and scientific level as a form of implementing the principle "from lifelong education to lifelong learning."

1.4.7. The principle of partnership and mutual assistance. In order to improve the quality of educational and research results, representatives of the university community focus on partnership. During their studies, students should support each other, not contradict each other

1.4.8. The principle of mutual respect. Respect in the university environment should be mutual, to be shown both to others and to oneself. A variety of thoughts and ideas should be respected and valued. Do not challenge the opinions of others and give the right to be heard and to speak.

1.4.9. The principle of transparency. All procedures related to educational, research, economic and financial activities at the University should be transparent and understandable to all IEA students.

1.4.10. The principle of safety and well-being of students. University applicants must take care of the safety and well-being of community members. Any activity of applicants should not endanger the life, harm the health and property of anyone in general and members of the university community in particular.

Adherence to the above principles should be a matter of honor for all members of the university community without exception.

## **2. NORMS OF ETHICAL BEHAVIOR OF APPLICANTS**

### **2.1. For IEU applicants, the obligation are:**

2.1.1. Compliance with the requirements of the legislation of Ukraine and internal regulations of the university.

2.1.2. Timely and conscientiously perform the necessary training, research and practical tasks.

2.1.3. Respect your responsibilities.

2.1.4. Observance of moral norms and rules of ethical behavior.

2.1.5. Maintain the traditions of the university.

2.1.6. Promote the development of a positive reputation of the university.

2.1.7. Respect the honor, dignity and personal integrity of the person, regardless of race, color, sexual orientation, political, religious or other beliefs, gender, age, disability or no disability, ethnic and social origin, citizenship, marital and property status, place of residence, language or other features.

2.1.8. Support the concept of student-centeredness.

2.1.9. Maintain an atmosphere of trust, responsibility and mutual assistance in the university community.

2.1.10. Lead a healthy and active lifestyle, follow the rules of personal hygiene, be neat and tidy.

2.1.11. Help each other in difficult life circumstances.

2.1.12. Maintain friendly and partnership relations between teachers and students of the university.

2.1.13. To develop and self-improve in education, science, sports, social sphere, amateur art, etc., thereby developing their own talents and developing the university.

2.1.14. Maintain cleanliness and order on the territory of the university, take care of the property and resources of the university.

2.1.15. Maintain tidiness, cleanliness and order on the student campus.

2.1.16. Follow the daily routine in the student campus.

2.1.17. Prevent conflicts of interest (conflict between the personal interests of a member of the university community and his educational responsibilities).

2.1.18. Be aware of the inadmissibility of public commenting on the private life or personal qualities of students, teachers and other members of the university community.

## **2.2. Unacceptable for University students are:**

2.2.1. Appropriation of academic texts made by other persons to order.

2.2.2. Artificial restriction of academic freedom of members of the university community.

2.2.3. Violation of moral norms, in particular inappropriate behavior in public places and the use of profanity.

- 2.2.4. Dissemination of false and compromising information about other applicants and employees.
- 2.2.5. Deliberate dissemination of false or biased research information.
- 2.2.6. Drug use and distribution, alcohol consumption and smoking in public places.
- 2.2.7. Receiving or offering rewards for unfairly obtaining any benefits in teaching and research (corruption).
- 2.2.8. Bullying and humiliation of human dignity in academia.
- 2.2.9. Forge or distort data in any field of academic activity, forge signatures in documents, including reports, agreements, record books, statements, etc.
- 2.2.10. Preparation for ordering or selling academic texts (tests, term papers, qualification papers, dissertations and educational literature).
- 2.2.11. Use, without appropriate permission, university symbols in private or public events not related to the activities of the University, in order to obtain tangible or intangible benefits.
- 2.2.12. Forgery or distortion of data or citations in any field of academic activity, forgery of signatures in documents, in particular in reports, agreements, record books, statements, etc.
- 2.2.13. Publication in the media and on social networks of unverified, inaccurate or false information of a personal or academic nature about the University and members of its community.
- 2.2.14. Intentionally harming the work of other applicants or employees of the University.
- 2.2.15. Aggression against others, sexual harassment and gender-based violence.
- 2.2.16. Participation in gambling at the university.
- 2.2.17. Participation in any activity related to fraud; forgery and use of forged documents, in particular those related to education or position at the university.
- 2.2.18. Use of official and family ties in order to obtain an unfair advantage in educational, scientific and employment activities.

### **3. ACADEMIC INTEGRITY**

Academic integrity is a set of ethical principles and statutory rules that should guide the participants in the educational process during training, teaching and conducting scientific (creative) activities in order to ensure confidence in learning outcomes and / or scientific (creative) achievements.

Responsibility for the principles of academic integrity is both a personal responsibility of each and a common cause of the university community as a

whole. Each member of the university academic community is responsible for adhering to the principles of academic integrity in educational and research activities.

**3.1. Students must:**

- 3.1.1. Respect the scientific and educational achievements of others.
- 3.1.2. Honestly and independently to perform training and research tasks.
- 3.1.3. Refer to the sources from which the information is taken, regardless of the form in which it is published - in electronic or paper.
- 3.1.4. Believe in your own intellect and abilities.
- 3.1.5. Do original work for each discipline.
- 3.1.6. Use only reliable and reliable sources of information in scientific and educational activities.

**3.2. Unacceptable in teaching and research activities for applicants are:**

- 3.2.1. Fabrication - the fabrication of data or facts used in the educational process or research.
- 3.2.2. Write-off - performance of written works with the involvement of external sources of information, in addition to those permitted for use, in particular during the evaluation of learning outcomes.
- 3.2.3. Academic plagiarism - publication (partially or completely) of scientific (creative) results obtained by other persons as the results of own research (creativity) and / or reproduction of published texts (published works of art) by other authors without indication of authorship.
- 3.2.4. Falsification - a deliberate change or modification of existing data relating to the educational process or research.
- 3.2.5. Bribery - the provision (receipt) of a participant in the educational process or a proposal to provide (receive) funds, property, services, benefits or any other benefits of a tangible or intangible nature in order to obtain an illegal advantage in the educational process.
- 3.2.6. Use of family or business ties to obtain a positive or higher assessment in the preparation of any kind of final control or benefits in the work.
- 3.2.7. Inclusion in the list of authors of articles, monographs, textbooks, etc. of persons who did not participate in obtaining scientific results.
- 3.2.8. Impartial assessment - deliberate overestimation or underestimation of learning outcomes of students.

#### **4. COMPLIANCE WITH THE CODE BY MEMBERS OF THE UNIVERSITY COMMUNITY**

Members of the university community are obliged to recognize the principles and norms of the Code of Ethics and strictly adhere to it in their activities. This commitment is confirmed in person when enrolling in a position or enrolling in training.

Ignorance or misunderstanding of the principles and norms of the Code is not an excuse for unethical behavior of a representative of the university community

##### **4.1. Responsibility for violation of ethical principles and norms**

Violation of ethical principles and norms implies the responsibility of a member of the university community, depending on the nature and content of violations, as well as the degree of their intentionality.

##### **4.2. Procedure for reviewing violations**

Consideration of violations is provided by the head of the relevant department of the University, which includes the person or group of persons accused of the violation.

Any member of the university community may complain about a violation of the ethical principles or norms enshrined in the Code, in particular, write to the head of the relevant department, providing evidence of the facts set forth in the complaint. The head shall organize the consideration of the case in accordance with the established procedure.

**4.3. *Minor violations*** are violations that do not cause significant reputational damage to other members of the university community and the University in general and are caused by lack of experience or lack of understanding of the principles and norms of academic integrity.

*Gross violations* include repeated minor violations, as well as violations that cause significant damage to other members of the university community and / or the reputation of the University. In case of a gross violation of the ethical principles or norms set forth in the Code, the head of the relevant department is authorized to initiate consideration of the case at the Academic Council of the University.

Members of the university community must be patriots of the University, defend its honor and dignity, support and multiply its traditions. Speaking in public as private individuals, be honest and balanced and aware of the responsibility that

the public can form an opinion about the University from the words, assessments and actions of its representatives.

## 5. FINAL PROVISIONS

The Code was adopted at the Conference of Student Self-Government of the University and is open to change.

Proposals for changes and additions to the Code, which can be made by each member of the university community through a request, are considered by the student parliament and submitted for discussion to the university community with the subsequent approval of the new version of the Code. Changes and additions are made to the Code on the basis of the decision of the Conference of Student Self-Government of the University.



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