

UNIVERSITY WORK PLAN
for the 2023/2024 academic year
(key areas)

APPROVED

at the meeting of the Academic Council
of International European University
protocol No. 6 dd. August 31, 2023



Chair of the Academic Council of
International European University
Rector

Oleh PADALKA

Becomes effective

by Order dd. August 31, 2023, No. 68-OD

I. Work of the University Academic Council for 2023/2024 academic year

Annual plan grid	AGENDA		Responsible persons
FIRST HALF of the 2023/2024 academic year			
August 2023	1	On the beginning of the new academic year	O.S. Padalka
	2	On approval of the University work plan for the 2023/2024 academic year.	T.Y. Dudka
September 2023	1	On the implementation of the Development Strategy of International European University	University administration
	2	On the results of the 2023 Admission Campaign and objectives for 2024	O.M. Minenko
	3	On the academic load for the 2023/2024 academic year and approval of the schedule for academic staff advanced training for the 2023/2024 academic year	K.V. Dudarenko, O.A. Lisnichuk
	4	On accreditation and licensing of educational programs in the 2023-2024 academic year.	L.V. Ursuliak
	5	Approval of key performance indicators (KPIs) of Departments for the 2023/2024 academic year.	O.A. Lisnichuk
	6	On ensuring safe learning conditions for participants in the educational process and compliance with the rules of internal regulations by students living in dormitories	S.L. Zavoruiev
October 2023	1	On the work and development prospects of the European Business School	Y.S. Remyha
	2	On the experience, objectives and prospects for improving the career guidance system in 2023/2024 academic year	O.M. Minenko, O.M. Puzik
	3	On creating an inclusive educational environment of the University	Education and Research Department of the Organization of the Educational Process
	4	Student self-government: strategic plans and current tasks	Head of the Student Parliament
	5	On approval of thesis topics and individual training plans for PhD students	Vice-Rector for Scientific Work

November 2023	1	On the results of comprehensive digitalization	University administration, R.M. Koval
	2	Approval of the plan of social and economic development of the University for 2024	S.L. Zavoruiev
	3	About the work and development prospects of the European Medical School	Y.M. Symonets
	4	On University's international rankings: status and prospects for improvement	Z.F. Nazyrov
	5	On the election of the academic staff on a competitive basis	K.V. Dudarenko
	6	On national and patriotic education of students (according to the letter of the Ministry of Education and Science dd. June 10, 2022, No. 1/6267-22)	Deputy Directors of ERIs
December 2023	1	On the results of University's scientific activities in 2023 and promising areas of its development for 2024	Vice-Rector for Scientific Work
	2	Approval of the draft Admission Rules of International European University in 2024	O.M. Minenko
	3	Results of financial and economic activities of the University (annual financial report) and approval of the annual financial plan for 2024.	S.L. Zavoruiev, O.S. Shchur
	4	Approval of the catalog of educational programs for the 2024 academic year.	O.A. Lisnichuk
	5	On academic mobility of participants in the educational process	Z.F. Zarif
SECOND HALF of the 2023/2024 academic year			
January 2024	1	On the work results of the University staff in 2023 (Rector's annual report)	O.S. Padalka
	2	On the reallocation of the licensed volume for educational programs of all modes of study	L.V. Ursuliak
	3	Approval of the cost of providing educational services for the 2024/2025 academic year.	Directors of ERIs, O.S. Shchur
	4	On preparing students for the state final examination and the Krok-1 State Licensing Exam	Y.M. Symonets
February 2024	1	Approval of the plan of scientific activities for the 2024 calendar year	Vice-Rector for Scientific Work
	2	On obtaining educational grants and implementing international scientific and educational projects by the University	I.O. Shteimiller

	3	On the organization of practical training of students and employment of graduates	O.A. Lisnichuk
	4	On the results of the final control (test and examination session and graduation of students)	Directors of ERIs
March 2024	1	On the work and promising development plan of the Education and Research Institute of Postgraduate Education and Continuous Professional Development	T.V. Horokhovska
	2	On the results of monitoring of educational programs for compliance of the University staff with the licensing requirements for educational activities	K.V. Dudarenko, L.V. Ursuliak
	3	On the results of the implementation of individual plans for training postgraduate students and improving the quality of postgraduate education	Head of the Department of Postgraduate and Doctoral Studies
April 2024	1	On the development of University's international cooperation	I.O. Torbenko
	2	On the state of monitoring and supporting mental health of the university community in wartime conditions	A. Kholodnytska
	3	Approval of the report on activities of the Scientific and Methodical Council for the 2023/2024 academic year.	Vice-Rectors
May 2024	1	On the work of the library in the digital scientific and educational space	Director of the Scientific Library
	2	Approval of curricula, updated versions of EPs and new EPs (if any). On the formation of working curricula for the 2023-2024 academic year.	O.A. Lisnichuk
	3	Action plan for the promotion of knowledge on academic integrity, anti-corruption and consumer rights among participants in the educational process (according to the letter of the Ministry of Education and Science No. 1/12204-23 dd. August 16, 2023) for the 2024/2025 academic year.	L.V. Ursuliak
	4	On the performance and development areas of the campus in Malta	O.P. Hulchii
June 2024	1	On the fulfillment of the teaching load of the academic staff of Departments in the 2023/2024 academic year. Approval of the	K.V. Dudarenko, O.A. Lisnichuk

		planned teaching load of the academic staff, Departments, the number of academic staff rates for the 2023/2024 academic year.	
	2	On the results of accreditation of educational programs in the 2023/2024 academic year.	L.V. Ursuliak
	3	On the results of practical training in the 2023/2024 academic year.	Directors of ERIs
	4	On the results of the rating assessment of academic staff activities	L.V. Ursuliak

Consideration of other issues submitted to the University Academic Council:

1. Awarding of academic and honorary titles
2. Election to academic staff positions
3. Approval, change, clarification of thesis topics
4. Recommendations for the publication of scientific papers
5. Approval of University regulatory documents and amendments to them
6. Approval of additional programs for candidate examinations
7. Establishment, reorganization and liquidation of structural units
8. Granting permission to conduct scientific supervision of postgraduate students
9. Other issues of University activities

II. Approximate plan of University administration meetings

Annual plan grid	AGENDA		Responsible persons
FIRST HALF of the 2023/2024 academic year			
August 2023	1	On the preparation of the work plan of the University administration	T.Y. Dudka
	2	On the University's preparation for the new academic year	O.S. Padalka
	3	On the staffing and organization of the educational process of the Malta campus	A.S. Navolokina
	4	On the procedure for accommodating students in dormitories in Ukraine and Malta	Heads of structural units
	5	On ensuring the safety and civil protection of participants in the educational process and employees of the University	S.L. Zavoruiev
September 2023	1	On the organization of accreditation procedures for the 2023/2024 academic year	Vice-Rectors, Directors of ERIs, guarantors of EPs, Heads of Departments, L.V. Ursuliak
	2.	On the organization of PhD training in the 2023/2024 academic year.	Vice-Rector for Scientific Work
	3	On the state of tuition fees and the conclusion of agreements with students to receive paid educational services	Directors of ERIs, O.S. Shchur
	4	On the readiness of Education and Research Institutes and the campus in Malta for the 2023/2024 academic year.	Directors of ERIs
	5	On the state of staffing of University Departments	Directors of ERIs, Heads of Departments, O.A. Lisnichuk
	6	On the results of accommodation of students in dormitories in Ukraine and Malta	S.L. Zavoruiev, Directors of ERIs
	7	On the organization of work to promote the culture of academic integrity and consumer rights among participants in the educational process (according to the	Directors of ERIs, Heads of Departments, L.V. Ursuliak

		letter of the Ministry of Education and Science No. 1/12204-23 dd. August 16, 2023)	
	8	On improving the work of the University's Scientific Library	Vice-Rector for Scientific Work, Director of the Scientific Library
	9	On updating the regulatory documents of the University	I.P. Demchenko, L.V. Ursuliak
	10	On the organization and preparation of orders for the production of student ID cards	Directors of ERIs,
October 2023	1	On the state and dynamics of filling the repository with documents of participants in the educational process	Directors of ERIs, Heads of Departments, Director of the Scientific Library
	2	On the Scientific Society of Students, Postgraduates, Doctoral Students and Young Scientists of the University	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
	3	On the intensification of career guidance activities and preparation for the Open Day	Directors of ERIs, Heads of Departments, O.M. Minenko, O.M. Puzik
	4	On the preparation of information for the Rector's annual report	T.Y. Dudka
	5	On the state of implementation of additional educational services, the dynamics of development of training courses and MBA programs	Vice-Rectors, Directors of ERIs
	7	Analysis of record keeping in structural units of the University in Ukraine and Malta	I.P. Demchenko
	8	On organizing, conducting and ensuring participation in the 1st and 2nd rounds of the All-Ukrainian competitions of student research papers in the 2023/2024 academic year	Vice-Rector for Scientific Work
	November 2023	1	On ways to improve the quality of professional training of students

	2	On preparation for the state final examination at the second (Master's) level of higher education	O.A. Lisnichuk
	3	On the results of postgraduate admission in 2023	Head of the Department of Postgraduate and Doctoral Studies
	4	On the preparation of the University's report on scientific activities in 2023 and the development of the University's consolidated plans in various areas of research activities for 2024	Vice-Rector for Scientific Work
	5	On the prospects for the development of dual education at the University	O.A. Lisnichuk
	6	On the work to increase the level of recognition and improve the University's image	A.D. Vertepna
	7	On publishing updated information on the official website of the University	Heads of structural units
December 2023	1	On preparation for the winter test and examination session	Directors of ERIs
	2	On the state of implementation of schedules of scientific internships and advanced training of the academic staff of the University	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
	3	On the state and prospects for the development of publishing activities at the University	Vice-Rector for Scientific Work
	4	On planning the work of the administrative and economic part for the winter (vacation) period	S.L. Zavoruiev
SECOND HALF of the 2023/2024 academic year			
January 2024	1	On the preparation for the beginning of the second semester of the 2023/2024 academic year in Ukraine and Malta	Directors of ERIs
	2	On the extension of the license for conducting educational activities in Malta	A.S. Navolokina
	2	On admission conditions in 2024 and preparation of an order approving the composition of the Admissions Committee	O.M. Minenko
	3	Monitoring the quality of educational services based on the results of the first	L.V. Ursuliak

		semester control in the 2023/2024 academic year.	
	4	On the involvement of stakeholders and employers in the revision and improvement of educational programs	Directors of ERIs, Heads of Departments
February 2024	1	On the results of academic performance for the first semester and the work of examination committees	Directors of ERIs, O.A. Lisnichuk, L.V. Ursuliak
	2	On the preparation for the Open Day at the University	Directors of ERIs, O.M. Minenko, O.M. Puzik
	3	On the organization of diploma awarding to University graduates	Directors of ERIs, Heads of Departments, O.A. Lisnichuk, A.D. Vertepna
	4	On financial and economic indicators of the University: analysis of the state, objectives and prospects	Vice-Rector
	5	On the state of implementation of the requirements of the Code of Corporate Ethics and Academic Integrity at structural units of the University in Ukraine and Malta	L.V. Ursuliak
March 2024	1	On the state of liquidation of academic and financial debt for the first semester of the 2023/2024 academic year	Directors of ERIs, O.S. Shchur
	2	On updating career guidance information on the official website of the University by structural units	Heads of structural units
	3	On the preparation for the final examination (approval of EC Chairs) and for the USQE (KROK1, ELPT) in Ukraine and Malta	Directors of ERIs
	4	On the calculation of quantitative indicators of the academic staffing table for the 2023/2024 academic year	K.V. Dudarenko, O.A. Lisnichuk
	5	On the organization of the Day of Science at the University	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, academic staff

April 2024	1	On the results of research activities of students of higher education	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments
	2	On the exercise of the right of students to develop an individual educational trajectory in the 2024/2025 academic year.	Directors of ERIs, Heads of Departments, O.A. Lisnichuk
	3	On the progress of preparation for practical training at Education and Research Institutes and the campus in Malta	Deputy Directors of ERIs, O.A. Lisnichuk
	4	On drawing up vacation schedules	K.V. Dudarenko
	5	On the Plan of publishing educational and methodical support by the academic staff	Vice-Rector for Scientific Work
May 2024	1	On the organization of planning the educational process for the 2024/2025 academic year in Ukraine and Malta	Directors of ERIs, Heads of Departments, O.A. Lisnichuk
	2	On organizing the preparation of orders for the production of documents on education and the awarding of diplomas to graduates	Directors of ERIs
	3	On the readiness for international accreditation of the Medicine educational program by ZEVA and IAAR	Directors of ERIs, guarantors of educational programs, Heads of Departments, L.V. Ursuliak
	4	On the organization of the educational process for people with special needs at structural units of the University in Ukraine and Malta	Education and Research Department of the Organization of the Educational Process
	5	On the results of the University's participation in the All-Ukrainian competition of student research papers in knowledge areas and specialties	Vice-Rector for Scientific Work
June 2024	1	On the organization of the 2024 admission campaign	Directors of ERIs, Heads of Departments, O.M. Minenko
	2	On the fulfillment of the academic workload by University lecturers	K.V. Dudarenko, O.A. Lisnichuk

	3	Report on personnel work for the 2023/2024 academic year	K.V. Dudarenko
	4	On the accommodation of students in dormitories in the 2024/2025 academic year in Ukraine and Malta	S.L. Zavoruiev, Directors of ERIs
	5	Monitoring the quality of educational services based on the results of the second semester control of the 2023/2024 academic year in Ukraine and Malta	Directors of ERIs, Heads of Departments, L.V. Ursuliak
	6	Control over the implementation of decisions of the University administration	T.Y. Dudka

III. Research, scientific and organizational activities

Annual plan	List of University's activity areas	Responsible persons
within a year	Consulting and methodological support of the process of registration and submission of applications for copyright certificates by the University's academic staff	Vice-Rector for Scientific Work, O.A. Lisnichuk, Director of the Scientific Library
within a year	Development and improvement of the internal regulatory framework of the University on research, scientific and organizational activities, patent and licensing work and protection of intellectual property, publishing activities	Vice-Rector for Scientific Work, O.A. Lisnichuk
within a year	Scientific and methodical support of the process of organizing and holding scientific events of the University (conferences, round tables, etc.).	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
within a year	High-quality and prompt execution of thesis research, involvement of University students, postgraduate and doctoral students in the research activities	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
within a year	Monitoring of the Internet information space in order to expand access to free information resources of full-text professional periodicals	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
within a year	Monitoring of competitions of projects, scientific and educational with a research component, held by international organizations and embassies to ensure the University's participation in them	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
within a year	Monitoring the availability of scientist's profiles in the university's academic staff database (ORCID, SCOPUS, Web of Science, etc.) and the correctness of the affiliation in	Vice-Rector for Scientific Work, Directors of ERIs, Heads of

	scientific publications by university employees in order to prevent incorrect reflection of such publications in the institutional profile of the University in Scopus and Web of Science international scientometric databases	Departments, O.A. Lisnichuk
within a year	State registration of research papers and accounting of scientific findings in accordance with the requirements of the Order of the Ministry of Education and Science of Ukraine On Approval of the Procedure for State Registration and Accounting of Research and Development Papers and Theses No. 271 dd. March 24, 2022	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
within a year	Checking for plagiarism of papers approved for publication	Vice-Rector for Scientific Work, Director of the Scientific Library, L.V. Ursuliak, V.I. Mysko
1 st stage – October - January 2023/2024; second stage – March-April 2024	Organization and holding of the first stage of the All-Ukrainian competition of student research papers in knowledge areas and specialties in the 2023/2024 academic year and student competitions of University's Education and Research Institutes in the second stage	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments
within a year	Consideration in the work of the National Action Plan for the Implementation of the Principles of Open Science until 2030 as well as issues of open innovation, namely: <ul style="list-style-type: none"> • ensuring open access to scientific findings and scientific and technical information; • ensuring open access to the research infrastructure; • modern practices of research assessment; • Citizen-Science: development, barriers and opportunities for implementation in Ukraine; 	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk

	<ul style="list-style-type: none"> • Open data and reproducibility of research findings; • raising awareness and building competence in Open Science; • open innovations in the context of military operations and ways of development in the period of post-war reconstruction of the country. 	
September 2023	Approval of work plans for student research groups, problem groups for the 2023/2024 academic year.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
September 2023	To determine priority areas of scientific research of the University for the period of strategy implementation.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments
October 2023	Development of thematic plans of research activities of Departments of Education and Research Institutes at the University for the calendar year.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
October 2023	Preparation and holding of a university-wide scientific conference based on the 2023 results: Implementation of Scientific Research in the University Educational Process.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
November 2023	Assessment of the need for and formation of an optimal list of software for the efficient organization of scientific research related to the use of cutting-edge information technologies, data processing and analysis.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
December 2023	Analysis of the results of Departments' research activities in 2023. Preparation and approval of the report on scientific activities of the University in 2023.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk

December 2023	Registration of scientific periodicals of the University in accordance with the requirements of the Law of Ukraine On Media and obtaining certificates of registration of print and/or online media.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
December 2023	Obtaining International Standard Serial Number (ISSN) for all scientific periodicals of the University.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
January 2024	Purchase of International Standard Book Numbers (ISBN) at Ivan Fedorov Book Chamber of Ukraine.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
January 2024	Resolving organizational issues to ensure the possibility of assigning a Digital Object Identifier (DOI) to scientific publications of University's publications.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
February 2024	To develop and submit a consolidated plan of University's scientific activities in 2024 for consideration and approval by the University Academic Council.	Vice-Rector for Scientific Work, Directors of ERIs, Heads of Departments, O.A. Lisnichuk

IV. Work of the Education and Research Department of the Organization of the Educational Process

Organization and planning of the educational process		
according to the deadlines stipulated by orders	Development of educational process schedules, class schedules, examination and session materials for Institutes and campus in Malta.	Vice-Rector, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
constantly	Digitalization of the educational process at the University.	Vice-Rector, Directors of ERIs, Heads of Departments, R.M. Koval
September 2023, June 2024	Determination of the academic workload of University's Departments and control over its allocation and implementation.	Vice-Rector, Directors of ERIs, Heads of Departments, K.V. Dudarenko, O.A. Lisnichuk
September 2023	Approval of work plans of Departments and Institutes and the campus in Malta.	Vice-Rector, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
October 2023	Approval of schedules of educational and on-the-job practical training.	Vice-Rector, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
November 2023	Approval of the adjusted academic workload for the 2023-2024 academic year.	Vice-Rector, Directors of ERIs, Heads of Departments, K.V. Dudarenko, O.A. Lisnichuk
February 2024	Control over the work of examination committees for the graduation of students by specialties.	Vice-Rector, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
May 2024	Approval of curricula and updated editions of EPs and approval of new EPs (if any).	Vice-Rector, Directors of ERIs,

		Heads of Departments, O.A. Lisnichuk
May 2024	Development of working curricula for the 2024/2025 academic year.	Directors of ERIs, Heads of Departments, O.A. Lisnichuk
June 2024	Report on the fulfillment of the academic load of the academic staff of Departments in the 2023/2024 academic year.	Directors of ERIs, Heads of Departments, K.V. Dudarenko, O.A. Lisnichuk
June 2024	Analysis of the fulfillment of individual plans of the academic staff in the context of Departments	Vice-Rector, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
June 2024	Approval of the planned workload of the academic staff, Departments, the number of rates for the 2024/2025 academic year.	Vice-Rector, Directors of ERIs, Heads of Departments, K.V. Dudarenko, O.A. Lisnichuk
Organizational and methodical work		
within a year	Monitoring of educational, methodical and organizational documents at Departments of Institutes and the campus in Malta	Vice-Rector, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
within a year	Monitoring of the process of systematic updating of educational and methodical support of academic disciplines of all educational programs based on the recommendations of employers and stakeholders	Vice-Rector, Directors of ERIs, Heads of Departments, O.A. Lisnichuk
March 2024	Results of monitoring of educational programs	Vice-Rector, Directors of ERIs, Heads of Departments, O.A. Lisnichuk

V. Work of the Department of Education Quality Assurance

Annual plan grid	List of University's activity areas	Responsible persons
Licensing and accreditation		
September – October 2023	Preparation of information on self-assessment of educational programs: Marketing, Software Engineering, Tourism of the first (Bachelor) level of higher education and Marketing and Advertising Business, Medicine of the second (Master) level of higher education.	Directors of ERIs, guarantors of educational programs, Heads of Departments, L.V. Ursuliak
March-May 2023	Preparation of information on self-assessment of the Medicine educational program of the second (Master) level of higher education to pass ZEVA and IAAR international accreditation procedures.	Directors of ERIs, guarantors of educational programs, Heads of Departments, L.V. Ursuliak
twice a month (starting from October 1 according to the schedule)	Conducting consultations, seminars with participants in the educational process to introduce University's regulatory documents.	I.P. Demchenko, L.V. Ursuliak,
according to the defined schedule	Organizing and conducting pre-accreditation consultations prior to public meetings with experts from NAQA, ZEVA, IAAR.	L.V. Ursuliak
within a year	Monitoring of compliance with the licensed conditions for conducting educational activities by the academic staff.	Vice-Rector, Directors of ERIs, guarantors of educational programs, Heads of Departments, O.A. Lisnichuk, L.V. Ursuliak
Monitoring and education quality assurance at the University		
within a calendar year	Monitoring of information published on the official website of the University	Heads of structural units
September-October 2023,	Conducting and monitoring surveys of participants in the educational process and interested parties (stakeholders, graduates)	Vice-Rector, Directors of ERIs,

January, June 2024	on quality assurance of education and educational activities	Heads of Departments, L.V. Ursuliak, President of the Student Parliament
May-June 2024	Rating of the academic staff	Directors of ERIs, Heads of Departments, L.V. Ursuliak
January-February, June-July 2024	Monitoring of students' progress	Directors of ERIs, Heads of Departments, O.A. Lisnichuk, L.V. Ursuliak, President of the Student Parliament
February-May 2024	Measures to monitor the quality of educational programs	Directors of ERIs, guarantors of educational programs, Heads of Departments, Heads of structural units, L.V. Ursuliak, Student Parliament
December 2023, January, June 2024	Measures to detect academic plagiarism in scientific, educational, scientific and methodical papers of the academic staff, doctoral students, postgraduate students, academic papers of students of all educational levels and modes of study at the University	Directors of ERIs, guarantors of educational programs, Heads of Departments, Heads of structural units, L.V. Ursuliak

VI. Social and economic development of the University

Annual plan grid	Scheduled activities	Responsible persons
September 2023	Determining the scope of approval and implementation of plans and programs: <ul style="list-style-type: none"> - financing of the University; - digitalization; - repair works; - material and technical support; - preparation of the University for the new academic year; - preparation of the University for the work in winter conditions; - landscaping and improvement of University premises; - labor protection and safety; - social protection of students and lecturers; - providing the library with educational and fiction literature, periodicals, etc; - saving energy and material resources; - accommodation of students and academic staff in University dormitories; - promising development of the University 	University administration, Heads of structural units
August 2023	Revision of the tariff scale taking into account the inflation index	University administration
August 2023	Preparation of the staff list of the University academic staff	University administration, K.V. Dudarenko
within a year	Organizing and conducting activities for the selection and placement of personnel at structural units of the University in Ukraine and Malta	University administration, Heads of structural units, Personnel Department
within a year	Provision of financial assistance to University employees in case of deterioration of living conditions or illness	University administration
within a year	Working on improving working conditions of lecturers and students, equipment, digitalization, etc. (according to the separate plan)	S.L. Zavoruiev, Heads of structural units
within a year	Increasing funding for scientific and educational research by expanding	I.O. Torbenko, Department of

	funding sources from international, industry programs and grant funding	Strategic Development and International Projects
within a year	Providing financial assistance to the University staff for the publication of scientific articles in journals indexed in the Scopus international <i>scientometric</i> database	University administration
October 2023	Implementation of energy-saving technologies, improvement of technical measures for energy saving in buildings	S.L. Zavoruiev
within a year	Provision of new paid services (language courses, advanced training courses and other certified programs)	Vice-Rectors, Directors of ERIs, Heads of structural units

VII. International cooperation

Annual plan grid	Scheduled activities	Responsible persons
within a year	Organizing and ensuring academic and scientific cooperation with partner foreign higher education institutions, establishments and organizations, healthcare institutions	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects
within a year	Search and establishment of new partnerships with the conclusion of cooperation agreements with foreign higher education institutions, establishments and organizations, foreign healthcare institutions	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects
within a year	Search for partner foreign higher education institutions to implement the Double Degree program	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects
within a year	Holding of information days as part of the Erasmus+ program in Ukraine and Malta	Vice-Rectors, Department of Strategic Development and International Projects
within a year	Organization and coordination of internships for the academic staff and students under the Erasmus+ program and other academic mobility programs at foreign higher education institutions	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects
within a year	Organization and coordination of academic mobility of guest lecturers and employees of international foundations and organizations to give guest lectures at the University for students	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects
within a year	Creation and updating of information bases on academic mobility opportunities for the University staff and students	Vice-Rectors, Department of Strategic Development and International Projects
according to the plan of scientific events of the University	Informing foreign partners and international organizations about international scientific events of the University, involving them in participation or joint holding	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects
within a year	Organization and administration of measures to strengthen the international recognition of University researchers: increasing the number of publications with international	Vice-Rectors, Directors of ERIs, Heads of Departments,

	co-authorship; participation in international scientific events; involvement of foreign experts in the committee for assessing the quality of educational services of the University	Department of Strategic Development and International Projects
within a year	Search for partners to take part in Erasmus+ EU Programs (KA 107; KA 2; Jean Monnet area) and Horizon Europe 2021-2027	Vice-Rectors, Department of Strategic Development and International Projects
within a year	Organizing and ensuring the involvement of foreign citizens in the University admission process, in particular for the campus in Malta	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects
within a year	Organization and support of foreign citizens at University campuses in Ukraine and Malta	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects
within a year	Organizing and ensuring the conduct of an English language exam on the level of language proficiency with the receipt of a certificate	Vice-Rectors, Directors of ERIs, Heads of Departments
January 2024	Developing a comprehensive marketing plan to attract talented international students	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects
June 2024	Creating scholarship programs, mentoring programs, cultural adaptation support and other services that contribute to the satisfaction and success of foreign students	Vice-Rectors, Directors of ERIs, Department of Strategic Development and International Projects

VIII. Career guidance activities

Annual plan grid	Scheduled activities	Responsible persons
within a year	Update of advertising and image products of Education and Research Institutes and the campus in Malta	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Creation of promotional materials for the presentation of the University and its campuses on social media (video advertising and publications)	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Individual career guidance consultations with a practical psychologist of International European University for students in Ukraine and Malta	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
Until October 1, 2023	Approval of responsible persons for career guidance activities of University's structural units in Ukraine and Malta	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
Until October 1, 2023	Approval of the career guidance and promotion plan of Education and Research Institutes for the year	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Conducting offline and online career guidance activities for future applicants	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Conclusion of cooperation agreements and planning of joint work with specialized Departments, offices, education departments and schools	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy

within a year	Presentation of the University and specialties training students in schools, lyceums and colleges	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Organizing meetings of students with employers and other stakeholders in Ukraine and Malta	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Holding Open Days in Ukraine and Malta	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Development of social projects to increase the University's recognition in Ukraine and abroad	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Conducting trainings and workshops for students to develop soft skills in Ukraine and Malta	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Participation in all-Ukrainian, regional, local and city career guidance activities and career fairs in Ukraine and Malta	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Conducting round tables, seminars, PR projects in Ukraine and Malta with obligatory coverage of materials on the University's website	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Minenko, Department of Public Relations and Youth Policy
within a year	Promotion of the University in the media in Ukraine and abroad	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments,

		O.M. Minenko, Department of Public Relations and Youth Policy
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IX. Social, educational and cultural work

Annual plan grid	Scheduled activities	Responsible persons
September 2023	Matriculation Ceremony	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, Department of Public Relations and Youth Policy
September 2023	Conducting activities for the adaptation of first-year students and students in Malta	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, Department of Public Relations and Youth Policy
September 21, 2023	Celebration of the Independence Day of Malta	A.D. Vertepna, Heads of Departments
within a year	Career guidance and career counseling with a psychologist and HR	Deputy Directors of ERIs, O.M. Puzik
within a year	Preventive measures - psychological education	Deputy Directors of ERIs, Heads of Departments, A.D. Vertepna
within a year	Prevention of offenses among underage students	Directors of ERIs, Heads of Departments, A.D. Vertepna
within a year	Prevention of smoking, alcohol and drug use	Deputy Directors of ERIs, O.I. Raida
within a year	Meetings and work with stakeholders	Directors of ERIs, Heads of Departments, A.D. Vertepna
within a year	Media literacy and safety on social media	Deputy Directors of ERIs, A.D. Vertepna
within a year	Ensuring the work of the trust box	Directors of ERIs, A.D. Vertepna
within a year	Measures for academic integrity, quality of assessment	Vice-Rectors, Directors of ERIs, Deputy Directors of ERIs, Heads of Departments
within a year	Sex education: preventive measures, trainings, individual consultations with a psychologist	Deputy Directors of ERIs, Heads of Departments, O.M. Puzik
within a year	Organization of visual campaigning aimed at highlighting the public life of the University	Vice-Rectors, Directors of ERIs, Heads of Departments, A.D. Vertepna
October 2023	Day of Defenders of Ukraine	Deputy Directors of ERIs, A.D. Vertepna
within a year	Student discussions on introducing amendments and additions to educational programs	Directors of ERIs, Deputy Directors of ERIs, guarantors of educational programs, Heads of Departments
November 2023	Halloween celebration among students and lecturers	Deputy Directors of ERIs, O.M. Puzik
within a year	Holding creative workshops	A.D. Vertepna

within a year	Conducting Mafia and Monopoly games	A.D. Vertepna
October 2023	Teachers' Day	O.M. Puzik
within a year	Speaking Club	Y.V. Kapravnov, Deputy Directors of ERIs, A.D. Vertepna
November 2023	Newsletters about the particularities of different cultures to increase social and cultural communication	Deputy Directors of ERIs, Heads of Departments, A.D. Vertepna
within a year	Work with the Student Parliament	Directors of ERIs, Heads of Departments, A.D. Vertepna
November 2023	Day of Ukrainian Writing and Language - joining the All-Ukrainian dictation. Project with the Student Parliament on the importance of the mother tongue for everyone	Directors of ERIs, Heads of Departments, A.D. Vertepna
within a year	Organizing sports events	Deputy Directors of ERIs, R.V. Halenin, A.D. Vertepna
within a year	Organizing the work of the football team	Deputy Directors of ERIs, R.V. Halenin, A.D. Vertepna
within a year	Holding events on ethical, moral and cultural norms of education	Deputy Directors of ERIs, A.D. Vertepna
within a year	Organizing environmental events	Deputy Directors of ERIs, O.I. Raida
November 17, 2023	Student's Day	Directors of ERIs, Deputy Directors of ERIs, A.D. Vertepna
2 nd semester	Mind games between University's Education and Research Institutes	Deputy Directors of ERIs, O.M. Puzik
within a year	Course of lectures: Conflict Management. How to Negotiate	Deputy Directors of ERIs, A.D. Vertepna
December 2023	Newsletters about human rights in Ukraine (in different areas)	Directors of ERIs, A.D. Vertepna
within a year	Career guidance counseling and seminars	Directors of ERIs, Deputy Directors of ERIs, Heads of Departments, O.M. Puzik
within a year	Training for the development of hard and soft skills	Directors of ERIs, Deputy Directors of ERIs, Heads of Departments
within a year	First aid workshops	S.I. Doan, Directors of ERIs, Deputy Directors of ERIs, A.D. Vertepna
2 nd semester	International Volunteer Day. Meeting with representatives of the volunteer movement	Deputy Directors of ERIs, A.D. Vertepna
December 6, 2023	Day of the Armed Forces of Ukraine	Deputy Directors of ERIs, A.D. Vertepna

December 10, 2023	International Human Rights Day. Meeting with legal professionals: lawyers and attorneys.	Deputy Directors of ERIs, O.I. Raida
December 13, 2023	St. Andrew's Evenings. The evening with Ukrainian traditions and cuisine.	Deputy Directors of ERIs, A.D. Vertepna
December 14, 2023	Day of honoring the liquidators of the Chernobyl accident. The event in the library is dedicated to the memory.	Deputy Directors of ERIs, O.I. Raida
December 19, 2022	The Day of St. Nicholas the Wonderworker. A trip to an orphanage with lecturers. Fair of cooking traditions of the world.	Directors of ERIs, Heads of Departments, A.D. Vertepna
December 25, 2023	Summarizing the results of the first semester, a festive evening by students.	Deputy Directors of ERIs, A.D. Vertepna
January 22, 2024	Day of Unity of Ukraine. Work in the Student Parliament.	Deputy Directors of ERIs, O.I. Raida
January 27, 2024	International Holocaust Remembrance Day. Holding a commemorative event.	Deputy Directors of ERIs, A.D. Vertepna
February 14, 2024	St. Valentine's Day. Event: Symbol of Love creative evening.	Deputy Directors of ERIs, N.V. Khanykina, A.D. Vertepna
February 21, 2024	International Mother Language Day. Holding a language championship.	Deputy Directors of ERIs, O.I. Raida
March 2024	International Women's Day. Greetings from the men's team: a video and an evening of live music.	Deputy Directors of ERIs, A.D. Vertepna
March 9, 2024	Birthday of Taras Shevchenko (1814-1861), Ukrainian poet, artist, and thinker. Readings by the staff and students of the University.	Deputy Directors of ERIs, A.D. Vertepna
February - June 2024	Tours to companies, enterprises and institutions	Directors of ERIs, A.D. Vertepna
April 7, 2024	World Health Day. Collective exercise with invited stars.	Deputy Directors of ERIs, O.V. Nesterenko O.I. Raida
April 11, 2024	International European University Day	Directors of ERIs, A.D. Vertepna
April 12, 2024	Meeting for IT students with a representative of an IT company Practical and motivational advice, communication and group work.	Deputy Directors of ERIs, O.I. Raida
within a year	Tours to the Verkhovna Rada of Ukraine	Vice-Rectors, Directors of ERIs, Heads of Departments, A.D. Vertepna

May 3, 2024	International Workers' Solidarity Day. Corporate culture and team building training	Vice-Rectors, Directors of ERIs, Heads of Departments, A.D. Vertepna
May 8-9, 2024	Days of remembrance and reconciliation dedicated to the victims of the Second World War.	Deputy Directors of ERIs, O.I. Raida
May 18, 2024	Ukrainian Embroidery Day (third Thursday of May).	Vice-Rectors, Directors of ERIs, A.D. Vertepna
June 2024	International Children's Day. Visiting an orphanage and organizing a holiday for children.	Deputy Directors of ERIs, O.M. Puzik
June 2024	World Environment Day. Planting of bushes and trees.	Directors of ERIs, A.D. Vertepna
June 25, 2024	Youth Day. Holding a scientific and creative picnic.	Vice-Rectors, Directors of ERIs, Heads of Departments, O.I. Raida
June 2024	Graduation party	Vice-Rectors, Directors of ERIs, O.M. Puzik
June 28, 2024	Constitution Day of Ukraine. Work with the European Law School: organization of the intelligent game: The Constitution and My Rights	Vice-Rectors, Directors of ERIs, Heads of Departments, A.D. Vertepna
July 2024	Graduation of the preparatory department	Deputy Directors of ERIs, O.M. Puzik
August 24, 2024	Independence Day of Ukraine	Vice-Rectors, Directors of ERIs, Heads of Departments, A.D. Vertepna
within a year	Volunteer activities	Deputy Directors of ERIs, A.D. Vertepna

- all activities are carried out taking into account the security situation and the introduction of martial law in Ukraine

**X. University-wide (calendar) events
for the 2023/2024 academic year**

Annual plan grid	Scheduled activities	Responsible persons
September 1, 2023	Day of Knowledge	Directors of ERIs, Heads of Departments, O.M. Puzik
September 2, 2023	Day of the end of the Second World War	Deputy Directors of ERIs, O.I. Raida
September 4, 2023	Day of the first raising of the yellow and blue flag over the Verkhovna Rada of Ukraine	Deputy Directors of ERIs, A.D. Vertepna
September 11, 2023	Day of Remembrance of the Victims of Fascism	Deputy Directors of ERIs, O.I. Raida
September 21, 2023	Independence Day of Malta	Deputy Directors of ERIs, A.D. Vertepna
September 22, 2023	Day of Partisan Glory of Ukraine	Deputy Directors of ERIs, A.D. Vertepna
September 29, 2023	Day of Remembrance of the Babyn Yar Tragedy	Deputy Directors of ERIs, A.D. Vertepna
September 30, 2023	World Library Day	Deputy Directors of ERIs, A.D. Vertepna
October 2, 2023	Day of Education Workers (Educator's Day)	Directors of ERIs, Heads of Departments, O.I. Raida
October 2, 2023	International Doctor's Day	Deputy Directors of ERIs, A.D. Vertepna
October 14, 2023	Day of Defenders of Ukraine	Deputy Directors of ERIs, A.D. Vertepna
October 14, 2023	Day of the Ukrainian Cossacks	Deputy Directors of ERIs, A.D. Vertepna
October 17, 2023	International Student Day	Deputy Directors of ERIs, A.D. Vertepna
October 18, 2023	Day of Ukraine's accession to the Council of Europe	Deputy Directors of ERIs, O.M. Puzik
October 21, 2023	International Day of Academic Integrity	Deputy Directors of ERIs, O.M. Puzik

October 27, 2023	World Day of Audiovisual Heritage	Deputy Directors of ERIs, A.D. Vertepna
October 28, 2023	Day of Liberation of Ukraine from Nazi Invaders	Deputy Directors of ERIs, O.M. Puzik
November 10, 2023	World Science Day	Deputy Directors of ERIs, O.M. Puzik
November 21, 2023	Revolution of Dignity (Euromaidan)	Deputy Directors of ERIs, A.D. Vertepna
November 24, 2023	Thanksgiving Day	Deputy Directors of ERIs, A.D. Vertepna
November 26, 2023	Holodomor Remembrance Day	Deputy Directors of ERIs, O.I. Raida
November 30, 2023	Day of Remembrance of All Victims of Chemical Warfare	Deputy Directors of ERIs, O.M. Puzik
December 6, 2023	Day of the Armed Forces of Ukraine	Deputy Directors of ERIs, A.D. Vertepna
December 9, 2023	International Day of Remembrance of the Victims of the Crimes of Genocide, Honoring their Human Dignity and Prevention of these Crimes	Deputy Directors of ERIs, O.I. Raida
December 14, 2023	Day of Honoring the Participants of the Liquidation of the Consequences of the Chernobyl Accident	Vice-Rectors, Directors of ERIs, Heads of Departments, A.D. Vertepna
December 25, 2023	Catholic Christmas	Vice-Rectors, Directors of ERIs, Heads of Departments, A.D. Vertepna
January 1, 2024	New Year	Vice-Rectors, Directors of ERIs, Heads of Departments,
January 7, 2024	Christmas	Deputy Directors of ERIs, A.D. Vertepna
January 20, 2024	Day of Honoring the Defenders of Donetsk Airport in Ukraine	Directors of ERIs, Heads of Departments, A.D. Vertepna
January 22, 2024	Day of Unity	Vice-Rectors, Directors of ERIs, Heads of Departments,

		O.I. Raida
January 25, 2024	Students' Day	Deputy Directors of ERIs, A.D. Vertepna
January 27, 2024	International Holocaust Remembrance Day	Directors of ERIs, O.I. Raida
January 29, 2024	Day of Remembrance of the Heroes of Kruty	Deputy Directors of ERIs, O.M. Puzik
February 12, 2024	Red Hand Day	Deputy Directors of ERIs, O.I. Raida
February 14, 2024	St. Valentine's Day	Directors of ERIs, A.D. Vertepna
February 15, 2024	Day of Honoring Participants of Combat Operations on the Territory of Other States	Deputy Directors of ERIs,
February 20, 2024	Day of the Heavenly Hundred Heroes	Directors of ERIs, Deputy Directors of ERIs, A.D. Vertepna
February 20, 2024	Shrovetide	Vice-Rectors, Directors of ERIs, Heads of Departments O.I. Raida
February 22, 2024	International Day of Support for Victims of Crime	Deputy Directors of ERIs, A.D. Vertepna
February 24, 2024	The beginning of Russia's war against Ukraine	Deputy Directors of ERIs, A.D. Vertepna
February 25, 2024	Day of the State Emblem of Ukraine	Directors of ERIs, Heads of Departments A.D. Vertepna
March 8, 2024	International Women's Day	Deputy Directors of ERIs, A.D. Vertepna
March 9, 2024	Birthday of Taras Shevchenko	Deputy Directors of ERIs, A.D. Vertepna
March 14, 2024	Day of the Ukrainian volunteer	Deputy Directors of ERIs, A.D. Vertepna
March 15, 2024	World Consumer Protection Day	Deputy Directors of ERIs, A.D. Vertepna
March 17, 2024	Day of Establishment of the Ukrainian Central Rada	Deputy Directors of ERIs,
March 25, 2024	International Day of Remembrance of the Victims of Slavery and the Transatlantic Slave Trade	Deputy Directors of ERIs, O.I. Raida
March 25, 2024	Earth Hour	Deputy Directors of ERIs, A.D. Vertepna
April 1, 2024	Day of Laughter	Deputy Directors of ERIs, O.M. Puzik

April 4, 2024	Day of the Foundation of NATO	Vice-Rectors, Directors of ERIs, Heads of Departments, A.D. Vertepna
April 5, 2024	The first constitution (Constitution of Pylyp Orlyk)	Deputy Directors of ERIs, A.D. Vertepna
April 7, 2024	World Health Day	Deputy Directors of ERIs, A.D. Vertepna
April 11, 2024	International Day for the Liberation of Prisoners of Nazi Concentration Camps	Deputy Directors of ERIs, O.I. Raida
April 11, 2024	International European University Day	Deputy Directors of ERIs, A.D. Vertepna
April 16, 2024	Easter	Deputy Directors of ERIs, A.D. Vertepna
April 18, 2024	Day of Historical and Cultural Monuments	I.O. Torbenko, Deputy Directors of ERIs, O.M. Puzik
April 18, 2024	International Day of Monuments and Sites	Deputy Directors of ERIs, A.D. Vertepna
April 26, 2024	International Chernobyl Remembrance Day	Deputy Directors of ERIs, A.D. Vertepna
April 26, 2024	International Day of Remembrance of the Victims of Radiation Accidents and Disasters (International Chernobyl Disaster Remembrance Day)	Vice-Rectors, Directors of ERIs, Heads of Departments A.D. Vertepna
April 28, 2024	International Day of Remembrance of All Victims of Labor (International Workers' Day)	Deputy Directors of ERIs, O.I. Raida
April 29, 2024	Day of Remembrance of All Victims of Chemical Weapons	Deputy Directors of ERIs,
May 1, 2024	International Labor Day	Vice-Rectors, Deputy Directors of ERIs, A.D. Vertepna
May 8, 2024	Day of Victory over Nazism in World War II	Deputy Directors of ERIs, O.M. Puzik
May 8, 2024	Day of Remembrance and Reconciliation in Ukraine	Deputy Directors of ERIs, A.D. Vertepna
May 8-9, 2024	Days of Remembrance and Reconciliation dedicated to the memory of the victims of the Second World War	Deputy Directors of ERIs, A.D. Vertepna
May 9, 2024	Europe Day	Deputy Directors of ERIs, A.D. Vertepna
May 14, 2024	Mother's Day in Ukraine	Deputy Directors of ERIs,

		A.D. Vertepna
May 18, 2024	Embroidery Day	Directors of ERIs, Heads of Departments, A.D. Vertepna
May 18, 2024	Science Day in Ukraine	Deputy Directors of ERIs, A.D. Vertepna
May 18, 2024	Day of Mourning and Remembrance of the Victims of the Deportation of the Crimean Tatar People	Deputy Directors of ERIs, O.I. Raida
May 21, 2024	Day of Remembrance of the Victims of Political Repression	Deputy Directors of ERIs, O.M. Puzik
May 23, 2024	Day of Heroes in Ukraine	Directors of ERIs, Heads of Departments, A.D. Vertepna
June 1, 2024	Children's Day	Vice-Rectors, Directors of ERIs, Heads of Departments,
June 13, 2024	Day of Liberation of Mariupol from Russian occupants	Directors of ERIs, Heads of Departments, A.D. Vertepna
June 18, 2024	Father's Day	Deputy Directors of ERIs, O.M. Puzik
June 22, 2024	Day of Sorrow and Remembrance of the Victims of the War in Ukraine	Deputy Directors of ERIs, O.I. Raida
June 28, 2024	Constitution Day of Ukraine	Directors of ERIs, Deputy Directors of ERIs, A.D. Vertepna

- all activities are carried out taking into account the security situation and the introduction of martial law in Ukraine